

Emerald ICE Administrative Features

To enter the administrative feature mode:

Press the **"voice mail"** key

Press **"*"**

Press **"#"**

Press "#00"

Enter the password **"1234"**

Choose from the following administrative options:

Press **option 1** to record greetings

Enter the greeting number (**01** is usually the main greeting)

Press **option 2** for mailbox maintenance

Enter the mailbox that needs changes such as resetting passwords, etc.

Press **option 4** to set the voice mail date and time